

May 20, 2007

Board Member Committee Meeting Minutes

Attendees: Sean Greany
Annette Still
Jan Northan
Darlene Davidson
Claudius Oni

Meeting Date

- 3rd Sunday in June at the play ground at 2 PM

Yard Sale 4-0 Vote

- Neighborhood yard sale third Sat. in June (6/16/07)
- Yard sale announcement will be in the newspaper
- Each house will set up in their own yard

Social/Activities

- Board members to take over the Social Activities

Beautification Committee

- To notate unsightly, broken, etc. common area concerns along with the landscaping company

Lawn Care

- Berms, playground, culverts, section 5 added to original scope of work contract
- New bid from McNeil will be presented to Sean by Tues.
- Contract to include replacement of anything damaged due to their work at no charge to the HOA
- City will take care of over grown abandoned yards
- Sprinkler irrigation not working – Henry said there is a short on the meter (burnt)
- We have possession of the irrigation keys
- McNeil requested someone to go with them for their 1st & 2nd landscaping work to assure they are doing what is requested

Playground

- Destroyed by vandalism
- Police report has not been filed
- \$1,000.00 deductible therefore was not reported to the insurance company

Website

- Server problems
- May 21, Sean & Amy will meet to solve website issues

Collections

- Delinquent notices sent with a May 31st deadline
- 9 homes are in the hands of CAM's lawyer (Charles Oldham)
- There are 10 homes which we should be processing against

Social/Activity Committee

- Board members will handle the social/activity events

Bylaws

- Darlene will notarize Annette's & Sean's signature for the Bylaws as adopted March 17, 2007 on Tuesday May 22, 2007
- Sean wants to amend the Bylaws to lessen the powers granted to the HOA president

Committee Books

- Bylaws with the adoption date need to be sent to Annette for the book
- Architectural form to be revised with Carl and given to Annette for the book

Misc. Expenses 4-0 Vote

- \$200.00 allotted for a digital camera to be purchased by Sean
- Reimbursement to start for Tom for his gas expenses while conducting HOA Non-Compliance work

Concerns & Complaints

- Calls to the HOA line to be emailed to Darlene to respond by letter within 24-48 hours
- Form letters to be completed by Darlene & Annette within 2 weeks
- All requests will be handled by letter eliminating the numerous phone calls the President & Vice President handle